



# 08/22. Carbon Reduction Plan



KYOCERA Group UK

# Working towards a sustainable world.

Kyocera Group UK (Kyocera Document Solutions UK Limited, Annodata Limited and Midshire Communications Ltd) carbon reduction plan.

Publication date: 08/2022

## Commitment to achieving net zero.

Kyocera Group UK are committed to supporting the UK's target to achieve net zero emissions by 2050, in line with the overall global commitment by our parent company KYOCERA Corporation, which is published here: [https://global.kyocera.com/sustainability/eco/greenhouse\\_effect.html](https://global.kyocera.com/sustainability/eco/greenhouse_effect.html).

Thanks to our commitment to offset the entirety of our UK operations' CO2 emissions from 2022, we have achieved this target 28 years early.

In achieving this target early, we recognise that using offset is a carbon-reduction migration strategy. We remain committed to taking steps to ultimately reduce our emissions to a minimum and thereby reduce the resulting offset required.









# Baseline emissions & reporting year.

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured. Both the base line and our target emissions are those produced by our UK operation. They include Scope 1 and 2. The only Scope 3 emissions included are those for company travel.

We project that our carbon emissions maximum will decrease over the next five years to 1146 tCO<sub>2</sub>e by 2027.

## Baseline Year: 2019-20

### Additional details relating to the baseline emissions calculation

First year of reporting under SECR standard with full data set.

### Baseline year emissions

Emissions	Total (tCO <sub>2</sub> e)
Scope 1 (tCO <sub>2</sub> e)	1,072
Scope 2 (tCO <sub>2</sub> e)	194
Scope 3 (tCO <sub>2</sub> e) (transport fuel use from non-company cars)	230
<b>Total emissions</b>	<b>1,495</b>

## Reporting Year: 2021-22

### Current emissions reporting

Emissions	Total (tCO <sub>2</sub> e)
Scope 1 (tCO <sub>2</sub> e)	668
Scope 2 (tCO <sub>2</sub> e)	137
Scope 3 (tCO <sub>2</sub> e) (transport fuel use from non-company cars)	123
<b>Total emissions</b>	<b>928</b>
<b>Emissions offset</b>	<b>928</b>
<b>Remaining emissions</b>	<b>0</b>

Commitment to achieving net zero.

# Progress against targets.



To continue our progress to reduce our emissions and reduce the amount of offset we require, we have adopted the following carbon reduction targets:

We project that our carbon emissions maximum will decrease over the next five years to 1146 tCO<sub>2</sub>e by 2027. This is a reduction of 23% compared to our FY2019/20 baseline year.

Progress against these targets can be seen in the graph below.

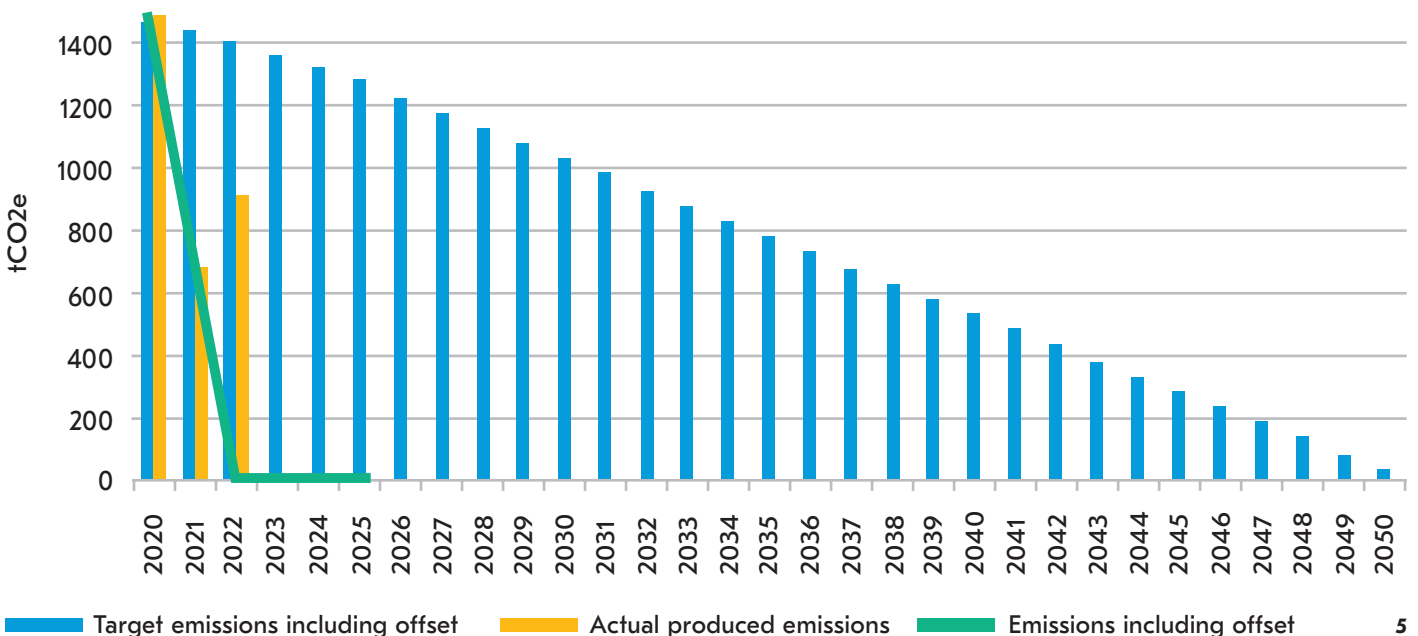
The graph shows a linear target reduction to achieving net zero by 2050 (blue bars) together with the actual emissions produced since the 2020 baseline financial year (yellow bars).

From 2022 onwards, we are offsetting the entirety of our UK operation's emissions each year, as measured by the SECR standard by investing in carbon-reduction projects certified to international standards, allowing us to be carbon-neutral from this year onwards (green line).

During FY20/21 and a portion of FY21/22 emissions have been impacted by pandemic-related temporary changes to our business operations, namely a significant reduction in employee travel due to lockdowns and a reduction in our building occupancy as staff worked from home.

We have seen an increase in emissions produced during FY21/22 as travel increased again and customer activity returned to normal.

## Our emissions.



# Carbon reduction projects.

## Completed carbon reduction initiatives.

The following environmental management measures and projects have been completed or implemented since the 2020 baseline. All these measures are managed under our ISO 14001 certified environmental management system.

Please note that, as mentioned above, the COVID 19 pandemic response has resulted in an additional drop in our emissions, which we expect to reverse in FY22/23. The carbon emission reduction achieved by these schemes, and the result of pandemic related business changes, equate to 567 tCO<sub>2</sub>e, a 38% reduction against the 2020 baseline and the measures will be in effect when performing the contract.



## The initiatives we have implemented so far are:

- 01.** We have deployed remote device management software across more of the fleet of devices we service, allowing us to carry out more remote fixing of issues, cutting down on travel emissions.
- 02.** When we renewed our company vehicle fleet in 2020, we chose lower emissions vehicles than previously reducing the scope 1 emissions from company travel.
- 03.** Our field service engineer vehicles all have vehicle tracking and route optimisation software inbuilt, which allows us to minimise the distances travelled by engineers between customer visits and resulting emissions.
- 04.** Our hybrid working policy allows the majority of our office-based employees to work from a location away from the office for 40% of their time. This reduces both the emissions cause by commuting and allows employees to reduce journey times to customer and supplier visits by working closer to where their meetings are.
- 05.** We also continue to minimise our actual scope 2 emissions by only buying electricity from renewable sources, even if the SECR methodology does not currently reflect this reduction.
- 06.** Whilst also working to reduce the overall emissions we produce through the measures above; we have achieved carbon neutral status by offsetting all of our emissions through certified schemes.

Commitment to achieving net zero.

## Future carbon reduction initiatives.

In the future we hope to implement further measures such as:

01. Replacing the heating in our warehouse, responsible for most of our Scope 1 emissions from gas.
02. Further leverage the capabilities of our field force route planning optimisation software and driver education to reduce journey times and encourage fuel-efficient driving.
03. Continue to develop our remote fixing capabilities to reduce the need for travel to customer sites to resolve issues.
04. Reduce our Scope 1 car fuel emissions further by selecting lower emissions vehicles for our fleet when this is renewed in 2024.
05. Investigate the option to generate our own electricity from solar on our sites.

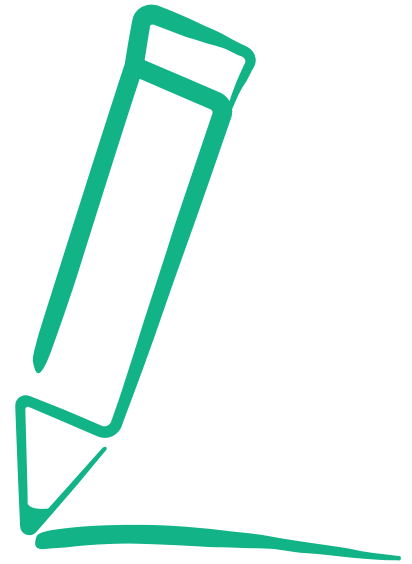
**In addition, we hope to implement the following measures, which will support a reduction in our scope 3 emissions (beyond those that are included in our baseline):**

06. Offset the emissions generated in the production and shipping of all the products we sell to customers.
07. Introduce a CO2 emissions ceiling for cars used by employees receiving a car allowance.
08. Work with our parent company to further reduce the manufacturing and lifetime emissions of the products we sell.



Commitment to achieving net zero.

## Declaration and sign off.



This carbon reduction plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for carbon reduction plans.

Emissions have been reported and recorded in accordance with the published reporting standard for carbon reduction plans and the GHG Reporting Protocol corporate standard and uses the appropriate government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for carbon reduction plans and the Corporate Value Chain (Scope 3) Standard. This carbon reduction plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Kyocera Document Solutions UK Limited, Annodata Limited and MCL:

**Rod Tonna-Barthet**  
Chief Executive Officer  
27. July 2022





Kyocera Document Solutions has championed innovative technology since 1934. We enable our customers to turn information into knowledge, excel at learning and surpass others. With professional expertise and a culture of empathetic partnership, we help organisations put knowledge to work to drive change.

**KYOCERA Group UK**

Eldon Court  
75-77 London Road  
Reading  
Berkshire RG1 5BS

Tel: 03330 151855  
e: [info@duk.kyocera.com](mailto:info@duk.kyocera.com)

[kyoceradocumentsolutions.co.uk](http://kyoceradocumentsolutions.co.uk)

